

- **Why is my new certification date posted as February 28, 2007?**

All of the new and renewal certification dates have been prorated in the agreement with the Wisconsin Certification Board to match the new legislation requirements for the Department of Regulation and Licensing of March 1, 2007.

- **If this is my new date, this will only allow me one year to meet my two year educational criteria? Will my training all count ? Should I speed up my training requirements?**

At this point we can not answer this question directly except to comment that the DRL Substance Abuse Counselors Advisory Committee is reviewing this issue. The intent is to not to harm and respect the work that has been completed.

- **I am certified in a category that does not exist in the new budget bill. What should I be doing now to make sure that I am included in the credential transfer?**

The DRL Substance Abuse Counselors Advisory Committee has identified this as a gap in the legislation and is working toward creating remedies.

#### **If you are a CADC**

##### **Option One**

You can maintain your certification with the Wisconsin Certification Board and monitor the progress of committee. Please note that the committee is working on proposing a change in the law to include your credential, however these changes may not be accomplished in time to protect your credential. All changes to existing laws must be passed by the legislature and signed into law by the Governor. The Committee's Progress can be followed at <http://drl.wi.gov/boards/rsa/index.htm>.

Or

##### **Option Two**

Explore the possibility of either entering one of the currently listed categories of Certification. (see table below )

1

| <b>Current titles</b>                 | <b>Titles to be certified under DRL</b> |
|---------------------------------------|---|
| Registered Alcohol and Drug Counselor | Basic Substance Abuse Counselor         |
| Certified Alcohol and Drug II         | Intermediate Substance Abuse Counselor  |
| Certified Alcohol and Drug III/       | Independent Substance Abuse             |

|  |                                  |
|--|----------------------------------|
| Certified Alcohol and Drug - D                               | Counselor                        |
| Registered Clinical Supervisor                               | Basic Clinical Supervisor        |
| Certified Clinical Supervisor I                              | Intermediate Clinical Supervisor |
| Certified Clinical Supervisor II/<br>Clinical Supervisor – G | Independent Clinical Supervisor  |
| Certified Prevention Professional                            | Prevention Specialist            |

Or

### Option Three

If you hold a current credential under the Joint Board of Marriage and Family Therapy, Professional Counseling and Social Work you may choose to apply for the Substance Abuse Specialty authorization under s. MPSW 1.09, Wis. Admin. Code. For further information, contact the Department of Regulation and Licensing (DRL) at 608-266-2112 or visit the DRL website where the work of the Committee can be followed at <http://drl.wi.gov/boards/rsa/index.htm>.

- **If you are a Registered Prevention Counselor**

### Option One.

You can maintain your certification with the Wisconsin Certification Board and monitor the progress of committee. Please note that the committee is working on proposing a change in the law to include your credential, however these changes may not be accomplished in time to protect your credential. All changes to existing laws must be approved by the legislature. The Committee's progress can be followed at: <http://drl.wi.gov/boards/rsa/index.htm>.

Or

Option Two Explore the possibility of becoming a Certified Prevention Counselor

- **Have a plan on file or have a student plan on file.**

### Option One

You can maintain your plan on file with the Wisconsin Certification Board and monitor the progress of committee. Please note that the Committee is working on the change, however these changes may not be accomplished in time to protect your credential. All changes must be passed by the legislature and signed into law by the Governor. The committee's progress can be followed at: <http://drl.wi.gov/boards/rsa/index.htm>.

| <b>Current titles</b>   | <b>Titles to be certified under DRL</b> |
|---|---|
| Registered Alcohol and Drug Counselor                             | Basic Substance Abuse Counselor         |
| Certified Alcohol and Drug II                                     | Intermediate Substance Abuse Counselor  |
| Certified Alcohol and Drug III/<br>Certified Alcohol and Drug - D | Independent Substance Abuse Counselor   |
| Registered Clinical Supervisor                                    | Basic Clinical Supervisor               |
| Certified Clinical Supervisor I                                   | Intermediate Clinical Supervisor        |
| Certified Clinical Supervisor II/<br>Clinical Supervisor – G      | Independent Clinical Supervisor         |
| Certified Prevention Professional                                 | Prevention Specialist                   |

Or

Option Two

Explore the possibilities of either entering a registered level of certification or become certified at one of the included levels.

- **What is the DRL Substance Abuse Counselors Advisory Committee (SACAC) and what is its role?**

SACAC is an advisory committee which provides their viewpoint, advice, industry expertise and guidance for policy and rule making efforts to the Department of Regulation and Licensing.

- **What is an administrative rule?**

When a Department is authorized by the legislature by Statute to perform a government function, rules must be written and accepted by the legislature to provide oversight in the work of the Department. An example of this is the Administrative Rule is HFS 75:

<http://dhfs.wisconsin.gov/substabuse/Programs/HFS75/RulesInx.htm>.

HFS 75 is the administrative rule that governs the provision of Substance Abuse Treatment Services for agencies that receive funding from the County or State.

The new DRL administrative rules will specify the requirements as they relate to becoming a Certified Substance Abuse Counselor. Previously, the Department of Health and Family Services delegated this responsibility to the Wisconsin Certification Board. The WCB does not have formal administrative rules as they are not a part of state government.

- **Will I be able to make comments regarding the rule?**

During the rule-making process, every proposed rule must be open for public comment during a scheduled public hearing. Each comment must be formally documented in the hearing record. Follow up response must also be documented.

The hearing sites, locations, and times will be posted on the DRL website <http://drl.wi.gov/boards/rsa/index.htm>. We anticipate that these will occur between July and September 2006.

For further reference the governing language for this process is detailed in Wis. Stat. Chap. 277 at: <http://www.legis.state.wi.us/rsb/stats.html>.

- **How often do they meet?**

The committee schedule and minutes are posted on the DRL website at <http://drl.wi.gov/boards/rsa/index.htm>. The majority of the work must be completed by the end of July, 2006. The current meeting dates are as follows:

Thursday, February 2, 2006  
Wednesday, March 8, 2006  
Wednesday, April 13, 2006  
Wednesday, May 17, 2006  
Wednesday, June 21, 2006  
Tuesday, July 27, 2006  
Wednesday, August 23, 2006  
Tuesday, September 19, 2006

- **I have some concerns and suggestion that I would like the Committee to address. How do I provide this?**

We welcome any comments relating to the work of the committee. Please send this to: [web@drl.state.wi.us](mailto:web@drl.state.wi.us).

- **I work for the Department of Corrections and would like guidance regarding what this means for me?**

For specific information regarding the Department of Corrections policies for the professional provision of Substance Use and Addiction treatment please contact Sheryl Graeber at (920) 236-2701.

- **I would like to file a complaint regarding the professional conduct of my Certified Substance Abuse Counselor.**

The link to file the complaint is posted on the DRL website at:  
<http://drl.wi.gov/index.htm>.

- **Where may I find the Code of Conduct?**

Once the emergency rules are in effect they will be posted on DRL webpage.  
Until this is accomplished please refer to the WCB website at:  
[www.wisconsinrecertificationboard.org](http://www.wisconsinrecertificationboard.org).

- **I would like to file a complaint regarding a Certified HFS 75 treatment Agency.**

Call (608) 243-2087, Program Certification Unit, Bureau of Quality Assurance or  
send an email to the Program Certification Unit to: [Plicmhaoda@dhfs.state.wi.us](mailto:Plicmhaoda@dhfs.state.wi.us).

- **Are there continued ICRC tests?**  
**Where do I go to get the schedule?**  
**Where do I send my renewal?**  
**Where do I send my application?**

For information regarding these questions please refer to the Wisconsin  
Certification Board at: [www.wisconsinrecertificationboard.org](http://www.wisconsinrecertificationboard.org).

- **How long will the Wisconsin Certification Board be available?**

We have posted the Memorandum of Agreement and Addendum to the  
Memorandum of Agreement on our website at:  
<http://dhfs.wisconsin.gov/substabuse>. Both of these documents detail the transfer  
procedures that will occur throughout the year.

- **I am the administrator or director of a HFS 75 treatment provider agency,  
how will the administrative rules of DRL be reflected in the treatment code?  
Which rules will govern us?**

The only changes to HFS 75 that will occur in this process will be those that will  
cross reference the new DRL rule. The Bureau will prepare language that will  
amend HFS 75 to reflect the new rule. Administrative hearings will be held  
together for both the DRL administrative code and the parallel changes to HFS  
75. For more information please contact Susan Endres at:  
[endresl@dhfs.state.wi.us](mailto:endresl@dhfs.state.wi.us).